

# Transfer Application for Admission Dean's Report

## Candidate Information (please print or type)

<b>Last Name</b> (Family)	<b>First Name</b> (Given)	Middle/Maiden Name	Date of Birth	
Home Address		City	State/Country	Zip Code
Official Name of School		City	State/Country	Zip Code

## Candidate should complete the following:

### WAIVER OF ACCESS

I have requested that this report be filed by school officials for use in the admissions process and in counseling by officials of Georgetown University. In accordance with the Family Educational Rights and Privacy Act of 1974, I have indicated my intention regarding access to these reports by checking one of the following options (see *General Information*):

- I waive access to this report which shall therefore be considered confidential.
- I do not waive access to this report.

..... Date	..... Student Signature
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*Note to Dean* – If the student has agreed to the waiver printed above, we will preserve the strict confidentiality of this document and it will be made available only to University officials. If the student has not waived access and enrolls at Georgetown, this report will be made available upon his or her request.

## To the Candidate

After you have filled in the lines above, give this form to your dean or appropriate college official to complete and return promptly to Georgetown University.

## To the Dean

The student is applying for admission to Georgetown University as a transfer candidate. Please complete and return this form by March 1 to the Office of Undergraduate Admissions, Georgetown University, P.O. Box 3796, Washington, DC 20027-3796.

The information you supply concerning the student's ability, personality and motivation is a very important criterion in the final evaluation. No application will be considered complete without this information.

1. Has the candidate ever been subject to disciplinary action?  
If yes, please attach an explanation. ....
2. Is the student in good academic standing? .....
3. At your institution, how many credits/courses constitute a normal course load? .....
4. How many credits/courses are required for graduation? .....
5. How long have you known the candidate? In what capacity? .....
6. This report is based on (check all appropriate categories):
  - Personal observation and contact       Observations of other faculty
  - Faculty comments                               Written records only
  - Other .....

**Comments:** What is your evaluation of the candidate as a student, as a person, and as an applicant for transfer admission to Georgetown University? The admissions committee finds written comments particularly helpful.

**I recommend this candidate for admission to Georgetown University**

	Marginal		Fair		Good		Excellent		One of the very best I have ever encountered in my career
	(1)		(3)		(5)		(7)		(9)
Overall recommendation:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Date ..... Signature .....

Please Print Name/Title ..... Email .....

College ..... College/University Telephone Number .....